

***BYLAWS OF THE NEW YORK STATE
FUTURE HOMEMAKERS OF AMERICA/FAMILY, CAREER &
COMMUNITY LEADERS OF AMERICA ALUMNI & ASSOCIATES***

ARTICLE I: Name and Sponsor

Section 1: Name

The name of this organization shall be the New York State Future Homemakers of America/Family, Career and Community Leaders of America Alumni & Associates (hereafter referred to as FHA/FCCLA). The name Family, Career and Community Leaders of America and Alumni & Associates shall only be used by the national organization, the sponsoring state association, its affiliated districts and chapters, and affiliated members of the organization.

Section 2: Sponsor

The sponsoring organization of New York State FHA/FCCLA Alumni & Associates is the New York State Association of Family, Career and Community Leaders of America.

ARTICLE II: Mission and Purpose

Section 1: Mission

The mission of New York State FHA/FCCLA Alumni & Associates is to form a network of past members and interested individuals who want to support the goals and purposes of Family, Career and Community Leaders of America, its chapters and its members.

Section 2: Purposes

The organization's purposes shall be as follows:

1. To support the continuing development of FCCLA youth
2. To support the advancement of the organizational goals of Family, Career and Community Leaders of America
3. To enable individuals to remain active in the organization

ARTICLE III: Membership Qualifications

Section 1: Alumni Membership

Former chapter members of Future Homemakers of America, Home Economics Related Occupations or Family, Career and Community Leaders of America chapters desiring to continue support of and involvement with the organization after high school graduation shall be eligible for Alumni membership.

Section 2: Associate Membership

Any interested individual who wishes to support Family, Career and Community Leaders of America's purposes and activities can apply to become an Associate member.

Section 3: State Officer Alumnus

Any State Officer, whose term has expired yet will still remain active as a member of Family, Career and Community Leaders of America, will be offered the opportunity to become a member of New York State FHA/FCCLA Alumni & Associates as a State Officer Alumnus. Past State Officers bring to the organization a fresh, experienced facet to the leadership training of FCCLA students, and are an important asset to both organizations. State Officer Alumnus members shall be exempt from New York State FHA/FCCLA dues until completion of high school.

Section 4: Executive Responsibility

Alumni & Associates members shall have no voting ability, motion-making ability or office-holding ability within the National or State Family, Career and Community Leaders of America organization, but may perform listed abilities within the Alumni & Associates organization, as defined in later article.

ARTICLE IV: Awards

Section 1: Alumni Achievement Award

Given by the New York State Association, the Alumni Achievement Award recognizes members of the organization who have distinguished themselves in a chosen field of endeavor, whether as paid professionals or volunteers. Their achievements reflect leadership and the values included in Family, Career and Community Leaders of America's goals and purposes.

ARTICLE V: Dues and Financial Accountability

Section 1: Dues (State)

Individual membership dues shall be determined by the State Association Executive Council upon recommendations of the State Adviser, New York State FCCLA Board of Trustees and District Advisors and subject to the approval of the chapter delegates at the annual State Leadership Meeting. No additional dues from the National organization shall be assessed.

Section 2: Dues (National)

Membership in the National Alumni & Associates organization is voluntary. Dues shall be determined by the National Executive Council and the National Board of Directors. Consult membership information for National Alumni & Associates for further information.

Section 3: Financial Accountability

The New York State FHA/FCCLA Alumni & Associates is supported by the State Association and is overseen by the State Board of Trustees and the State Executive Council. Expenditures and financial activity requested by Alumni & Associates shall only be made by appointed officers of the organization, and must be approved by said supporting committees.

Members of New York State FHA/FCCLA Alumni & Associates shall have no decision-making ability or consultation of the New York State FCCLA Budget or financial activity, unless requested by the Board of Trustees Committee of Finance, Adult Treasurer, and/or State Adviser.

ARTICLE VI: Officers

Section 1: Officers

Officers of the organization shall include a Coordinator, Assistant Coordinator, Secretary, Financial Adviser, Newsletter Editor and Board of Trustees Alumni Liaison (appointed by the State Association).

Section 2: Qualifications

Alumni & Associates officers shall have the following qualifications:

1. Currently an affiliated member of New York State FHA/FCCLA Alumni & Associates who has been an active member in good standing for a minimum of one (1) year.

Section 3: Duties and Responsibilities

Officers shall participate in meetings of the Alumni & Associates Council, help and assist in the State Leadership Meeting as requested by the State Association (whenever possible), and carry out all responsibilities of the specific office in liaison with the State Executive Council, State Adviser, and Alumni Liaison to the Board of Trustees.

Section 4: Nominations

Candidates for office shall be nominated by any member of New York State FHA/FCCLA Alumni & Associates with active membership in good standing. Nominations shall be made in writing before the end of January prior to the State Leadership Meeting of the election year, or nominations from the floor may be made at the annual meeting.

Section 5: Presentation of Candidates

Officer candidates shall be presented to the Alumni & Associates membership via mail or phone prior to the elections at the State Leadership Meeting of that year, unless nominations from the floor are made at the annual meeting.

Section 6: Election of Officers

Officers shall be elected at the annual meeting during the State Leadership Meeting by the members present at said meeting. Absentee ballots are allowed by active members who cannot attend the annual meeting, sent to the current Coordinator within fifteen (15) days prior to this meeting. They shall be considered within the voting of attendees of the State Leadership Meeting. Voting shall be secret ballot and counted by the Coordinator and appropriate appointees of the Coordinator. Results of said voting shall be recorded and reported to the State Board of Trustees, the State Executive Council and the delegation of members at the State Leadership Meeting.

Section 7: Term of Office

The term of office for all officers shall be two (2) years from the conclusion of the State Leadership Meeting in which voting has taken place.

Section 8: Vacancy of Office

In the event that an office becomes vacant, the Alumni & Associates Coordinator or the State Adviser may appoint a person to fill the vacancy.

ARTICLE VII: Annual Meeting

Section 1: Annual Meeting

The time and place for the Alumni & Associates Annual Meeting shall be determined while scheduling is constructed for the State Leadership Meeting. The purpose of this meeting shall be to elect officers, to transact such business as may properly come before the membership, and to promote the program of work.

Another type of meeting may be held in agreement with the New York State Family, Career and Community Leaders of America meeting schedule and with approval of the Alumni & Associates Council.

Section 2: Voting

The privilege of making motions, discussing and voting shall be limited to active Alumni & Associates members in good standing.

Section 3: Quorum

Fifteen (15) active Alumni & Associates members in good standing shall constitute a quorum to conduct business.

ARTICLE VIII: Mail Ballot

Section 1: Mail Ballot Voting

A vote on any organizational matter may be conducted by a mail ballot when deemed necessary by the Coordinator, officers or the State Association. All such ballots must be returned to the designee collecting the ballots by said deadline.

Section 2: Tally and Results

Mail ballots shall be tallied by the Alumni & Associates Coordinator, or persons appointed by the Coordinator, and the results reported to the affiliated members and the State Board of Trustees at a time and manner devised by the Coordinator.

ARTICLE IX: Committees

Section 1: Selection of Committees

Committees shall be appointed by the Alumni & Associates Coordinator, the State Board of Trustees, and/or the State Executive Council based on recommendations by the State Adviser, Alumni Liaison to the Board of Trustees or the Alumni Coordinator.

ARTICLE X: Official Symbols

Section 1: Emblem

The official emblem shall be the one designated by Family, Career and Community Leaders of America.

Section 2: Official Pin

The Official Pin shall be the “Alumni & Associates” enameled lapel pin designated by Family, Career and Community Leaders of America and manufactured by API, Inc.

Section 3: New York State Logo

The New York State Logo shall be the one designated by the New York State FHA/FCCLA Alumni & Associates.

ARTICLE XI: Amendments

Section 1: Voting

These bylaws may be amended by a two-thirds (2/3) vote of the legal ballots cast at any annual or special meeting, or by mail.

Section 2: Process

- A. Proposed amendments must be in harmony with the Bylaws of Family, Career and Community Leaders of America, the New York State Association of Family, Career and Community Leaders of America and the New York State FHA/FCCLA Alumni & Associates.
- B. Amendments may be proposed by any member in good standing, the State Adviser, District Advisers, the Board of Trustees or the officers.
- C. Amendments to be acted upon at an annual or special meeting must be received by the Alumni Coordinator at least ninety (90) days prior to such meeting.
- D. Notice of the amendment shall be sent by the Alumni Coordinator to all active members in good standing, the State Adviser, the Board of Trustees and the New York State Management Team at least thirty (30) days prior to such meeting.
- E. When voting on any amendment is to be conducted by mail, the Alumni & Associates Coordinator shall send notice of the proposed amendment to said parties at least sixty (60) days prior to the deadline date.
- F. The deadline date for receipt of ballots shall be at least thirty (30) days after the receipt of the proposed amendments by the Alumni & Associates Coordinator.

ARTICLE XII: Parliamentary Authority

Section 1: Parliamentary Procedure

Robert’s Rules of Order, Newly Revised shall govern the business of the New York State FHA/FCCLA Alumni & Associates in all cases in which they are applicable and in which they are not inconsistent with these bylaws.

ARTICLE XIII: Adaptation and Accountability

Section 1: Adaptation

These bylaws were adapted from the National Future Homemakers of America Bylaws (Revised 1996) and the New York State Association of Future Homemakers of America Bylaws (Revised 1995).

Section 2: Accountability

These bylaws are a direct corollary with the New York State Association of Family, Career and Community Leaders of America, and the bylaws of said association shall also oversee the New York State FHA/FCCLA Alumni & Associates.

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